



# BRADFORD ACADEMY

## 2020/2021 TUITION POLICIES

Investing in your child's Christian and Classical education is an investment you will not regret.  
The dividends are precious and eternal!

### 1. APPLICATION FEE: \$50.00

- New students only.
- \$50 fee is collected online at the time the application is submitted.

### 2. TUITION Rates:

GRADE LEVEL	TUITION Rate	MONTHLY Payment (12 Months)
TK 3DAY	\$2,952.00	\$246.00
TK 5DAY	\$4,450.00	\$370.83
K 1/2 Day	\$4,300.00	\$358.33
K Full	\$6,300.00	\$525.00
1st-8th	\$6,750.00	\$562.50
9th-12th	\$7,000.00	\$583.33

### 3. NEW CONTRACT and FEES:

- When a new offer of enrollment is extended to families, the family will be required to pay a contract fee of \$250.
- Families will then select a payment option to complete the enrollment process. Options are listed below (#5).
- Bradford Academy is implementing a CONTINUOUS ENROLLMENT CONTRACT starting with the 2020/2021 school year. Please see below (#9) **There is no fee for re-enrollment IF the new contract is submitted by February 15th, 2020. This applies to the families with students already enrolled in 2019/2020 school year.**

### 4. AFTER SCHOOL FEES:

- Moms' Helper (TK Afterschool, 12:00 to 2:45) is \$11/day billed at the end of the month.
- Bradford Plus (K-12 Afterschool 2:45 to 5:45) is \$11/day billed at the end of the month.
- There is NO after school care for K ½ day. If a parent cannot pick-up at noon, the child should be enrolled in FULL DAY kindergarten.
- No care is offered for teacher workdays, ½ days, and vacation days.
- A late fee of \$1.00/minute will be collected for arrival after the agreed upon time.

**5. MULTIPLE CHILD DISCOUNT:** Bradford Academy will reduce the regular tuition for each successive child if multiple children from one family are enrolled according to the following schedule:

- a) 2<sup>nd</sup> child - 10% (off the tuition of the second child only)
- b) 3<sup>rd</sup> child - 25% (off the tuition of the third child only)
- c) 4<sup>th</sup> child - 40% (off the tuition of the fourth child only)
- d) 5<sup>th</sup> child - 100% (off the tuition of the fifth child only)
- e) Note: This discount does not apply to after school or any other fees.

**6. PAYMENT OPTIONS:**

- a) **ALL PAYMENTS ARE COLLECTED** by TADS, our tuition management service. Bradford Academy will establish an ONLINE ACCOUNT for each family. For your convenience, families have three options for submitting funds to their account:
  - i) Mail a check directly to TADS
  - ii) Bank Draft
  - iii) Credit Card (a 3% service charge is added)
  
- b) Payments will be made to this account according to the following plans.
  - i) **OPTION #1 - PAY IN FULL**
    - 1) **PAY IN FULL DISCOUNT - 4%**
      - (a) If a parent elects to pay the entire balance amount in full on or before JUNE 1<sup>st</sup>, the family's total tuition is discounted by 4% after other discounts.
      - (b) This discount is **NOT** available to parents who enroll after June 1<sup>st</sup> **OR to parents who receive financial aid.**
    - 2) Pay in full is always an option but does not qualify for a discount after June 1st.
  
  - ii) **OPTION #2 - 2 Payments (AUTO DRAFT only)**
    - 1) Payments collected on June 1st and November 1st.
    - 2) No additional fees for this option.
  
  - iii) **OPTION #3 - 12 Payments (AUTO DRAFT only)**
    - 1) **A one-time additional service fee of \$55 for this option.**
    - 2) 12 monthly payments, starting in JUNE and continuing until MAY of the following year.
    - 3) If a child enrolls after June, the account balance will be divided among the remaining months.

**6. REIMBURSEMENT and LATE/MID-YEAR START DISCOUNT:** Payment for attendance for even one day in any quarter is pro-rated to that quarter. For example:

LATE / MID-YEAR ENROLLMENT		EARLY / MID-YEAR WITHDRAWAL		
Enrollment at ANY Time	Tuition Calculated	Time of Withdrawal	Tuition Paid In Full Option	Tuition Paid Monthly
During first quarter	100%	During first quarter	75% reimbursed	Payments stop after 25% of tuition is paid.
During second quarter	75%	During second quarter	50% reimbursed	Payments stop after 50% of tuition is paid.
During third quarter	50%	During third quarter	25% reimbursed	Payments stop after 75% of tuition is paid.
During fourth quarter	25%	During fourth quarter	No reimbursement	Payments stop June

## 7. Other Fees

- a) Books and Materials Fee           \$ 0
- b) Capital Assessment Fee           \$ 0
- c) Students Activity Fee             \$ 0
- d) Athletics (6<sup>th</sup>-12<sup>th</sup>)               \$75 - One fee covers participation in all sports (participation is optional).
- e) Clubs                                 \$0 to \$20 - Varies by activity. Some clubs may also require materials.
- f) Field Trips                          Varies according to activity (i.e. Day Trips \$0-\$15)

**8. Other Expenses:** Having children is expensive. Bradford Academy does its best to keep your life simple but activities and experiences will usually have a cost attached. To help you plan ahead, here is a list of some of the additional expenses to anticipate during the school year.

- a) **Uniform**
  - i) PE Uniform – \$20 - \$30 (Purchased directly from our supplier, FRENCH TOAST)
  - ii) Daily and Dress Uniform (Purchased directly from our supplier, FRENCH TOAST and/or SCHOOLBELLES (high school only).
    - 1) Varies greatly, some parents spend between \$100 to \$180 per child.
    - 2) We have two annual used uniform sales that offer greatly discounted items.
- b) **Day Field Trips** – The students take several field trips throughout the year. Depending on the year, the student may have two or three trips that may have a cost of \$3 to \$10. Many field trips are free.
- c) **Overnight Field Trips** – Depending on the year, students in the upper grades may have an overnight trip which may cost from \$150 to \$250.
- d) **Fundraisers** – Bradford Academy does not have students sell chocolate bars, wrapping paper, donuts, gifts cards, etc. We do however collect *Boxtops for Education* and participate in *Amazon Smile*. We also have Bradford Night at *Hwy 55 Restaurant* whereby a percent of the total bill is donated to the school on the third Thursday of the month.
- e) **Auction** – Bradford Academy raises funds for special projects through an occasional **Legacy Auction**. Parents may participate as they feel led and are able.
- f) **Service Projects** – Occasionally students will participate in service projects and will seek contributions from parents and the Bradford Community to help meet special needs. In the past we have collected socks for the Durham Rescue Mission, had a bake sale for Syrian Refugee Relief, assembled shoe box gifts for Operation Christmas Child, worked for Feed the Hunger, collected pennies for an orphanage in Panama, and other charitable activities. These are optional and parents may participate as they feel led and are able.

- g) **Yearbook and School Pictures** – Bradford Academy will provide the opportunity to purchase school pictures and yearbooks. Prices vary depending on package and quantity. Yearbooks usually run about \$30.

**9. Continuous Enrollment:** In order to simplify our re-enrollment process for existing families, Bradford Academy is adopting a more streamlined model. This new process, known as Continuous (or perpetual) Enrollment eliminates the need for parents to re-enroll each year. Once the Enrollment Contract is signed you can count on a fantastic Kindergarten through 12th grade education. You won't have to think about re-enrollment unless your family situation changes.

Please note these changes:

- Parents will not have to re-enroll their child each year after the initial contract is signed. Instead, your child's continued enrollment will be assumed unless notified otherwise.
- Each year we will publish new tuition rates in the Fall and families will not be required to do anything.
- Families will need to notify the school in writing by **February 15th** if they decide to "opt out" or give up their child's place for the subsequent year.
- Because spots are limited at Bradford Academy, a fee will be charged if a family misses the February 15th "opt-out" deadline for the subsequent year. If a family decides to withdraw a student after February 15th and before the beginning of the new school year, they may pay the \$500 fee to end the contract. If this fee is not made current, the family may be responsible for tuition according to the schedule outlined above (#6). Providential and unexpected changes to a family's situation may be taken into account upon approval of the administration and Board of Directors. The following circumstances will be considered: unexpected job loss or other catastrophic financial event, unexpected job change requiring family relocation of greater than 30 miles from Bradford Academy.
- There will no longer be an annual contract deposit due in March. Tuition payments will be divided over 12 months beginning in June if the family elects to choose the monthly plan.

*Distinctly Christian*



*Uniquely Classical*

**THE ONLINE CONTRACT WILL APPEAR as FOLLOWS. We provide it here to read carefully before completing it online. If you have any questions, please contact the office.**

*Getting a challenging and well structured classical education is a real family commitment. Getting that education within a faithful loving and well ordered Christian context is even more rare and valuable. We know that your time is precious and the life of your family is busy. Therefore, Bradford Academy is committed to providing all of our families with the best service possible by streamlining our administrative processes. To this end, Bradford Academy will initiate a NEW CONTINUOUS ENROLLMENT PROCESS for the 2020/2021 school year. Parents will no longer have to re-enroll a child each year, but the enrollment contract of all students in good standing will be perpetual until a child graduates from Bradford Academy or you opt-out of enrollment. The terms of this contract is below.*

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- 1. I/We understand and agree that this Continuous Enrollment Contract extends until the graduation of the student(s) from Bradford Academy, or the termination of this agreement as provided herein.*
- 2. Accordingly, I/we understand the term of this agreement shall be in effect on February 15th, 2020 for the 2020-21 academic year and shall renew automatically for each successive academic year until graduation from Bradford Academy unless and until this agreement is terminated by Bradford Academy or **written notice of termination from me/us is received by Bradford Academy by February 15th of the enrollment year.** Simply stated, if my/our student(s) will not be returning the following school year, **I/we assume all responsibility for notifying Bradford Academy in writing by February 15th** of the current school year.*
- 3. I/We acknowledge that the tuition and fees charged for the academic year are for a "seat" within a Bradford Academy classroom and not for a period of attendance and that the absence of a student during that academic year does not materially reduce the expenses of Bradford Academy. I/we agree that the absence, academic failure, or withdrawal of the student during the academic year shall not excuse, alter, abate or nullify my obligations for tuition and certain other charges and fees through the academic year.*
- 4. I/We understand that if I/we opt-out after February 15th and before the first day of school, I/we agree to pay a breach of contract fee of \$500 and any and all expenses in the collection of any outstanding balance.*
- 5. I/We understand that if I/we opt-out after the first day of school, we agree to pay for the entire academic quarter in which my/our child(ren) have attended for at least one day. (For example, I understand that if my child attends a single day of the second quarter I will be financially responsible for the entire first and second quarter according to the published tuition policy.)*
- 6. I/We understand and agree that if my/our financial account is not current, my child(ren) will not be automatically re-enrolled and the child(ren)'s spot may be forfeited. They will not be eligible for re-enrollment until the account is made current and will be charged any fees associated with new families if the February 15th deadline is passed.*
- 7. I/We understand and agree that if my/our family is new to Bradford Academy, I/we agree to a non-refundable CONTRACT FEE of \$250. I/we also understand that if my/our family wants to add any additional children to the contract, I/we may do so without an additional contract fee if the contract is completed by February 15th. After that date, students may be added and will be charged the new contract fee of \$250.*
- 8. I/We understand the early withdrawal fee of \$500 may be waived under the following circumstances: moving 30+ miles away from Bradford Academy, or if withdrawal of the student at the request of Bradford Academy, or if there is some providential unforeseen circumstances that our Board and Administration approves. This exception does not apply to students who withdraw after the beginning of the school year as noted in #5 above.*